

## Advanced Operation

### Storing a System/Station Speed Dial Number

## Accessing System SD and Personal SD Directories

Names can be assigned to System and Station (personal) Speed Dial numbers. These directories appear on large screen IPT2008-SDL and DKT3014/3214-SDL telephones only.

### ► To access the SD directories

1. Press the Soft Key next to **SYSTEM SD** or **PERSONAL SD** to view the first screen.
2. Press the **MORE** Soft Key to view following pages; press **PREVIOUS** to page back.
3. To dial from the list, press the Soft Key next to the name. The system calls the number assigned to the name and displays the dialed number.
4. To assign names to your Personal (Station) SD numbers, see “Storing Personal Speed Dial Names” on page 116.

## Storing a System/Station Speed Dial Number

1. Dial **#66**. The display shows “SPEED DIAL” and you hear Entry Tone.
2. Dial the Station Speed Dial number (100~199) or System Speed Dial number (200~999). The LCD shows your digits and you hear Entry Tone.
3. Dial the telephone number to be stored + **#**. Include any required access and area codes. The LCD shows “SPEED DIAL” + the Speed Dial Number + destination + **#**. You hear Success Tone.
4. Release the telephone. To enter another number, repeat the process, starting with Step 1. Refer to Table 6 below.

Example: To store a Station Speed Dial number on Index 100, dial **#66 + 100 + 99495833000 + #**

Table 6 Feature Access Codes

| Feature                           | Feature Access Code Sequences  |
|-----------------------------------|--|
| Speed Dial (Storing an SD number) |  |
| Station <sup>1</sup>              | <b>#66 + nnn + Phone No.<sup>2</sup> + #</b><br>nnn = 100~199 SD bin numbers |
| System <sup>1</sup>               | <b>#66 + nnn + Phone No.<sup>2</sup> + #</b><br>nnn = 200~999 SD bin numbers |

1. Stations must be assigned/enabled Speed Dial capabilities in system programming by an Administrator in Program 200-30 (System SD) and Program 200-35 (Station SD).
2. Refer to Table 7 on page 67 to see how to enter \* and # into a speed dial phone number.